

NOTICE OF MEETING

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of **JOHNSTON COUNTY RURAL WATER DISTRICT NO. 3** will hold a regular monthly meeting **Monday, February 10, 2025, at 6:30 P.M.** at 10501 South Refuge Road, Tishomingo, OK.

Board of Directors:

Terry Hutchins, Chairman
Terry G. Orr, Vice-Chairman

Stacey Pulley, Secretary/Treas.
Sam Holt, Director

Mike Hart, Director
Dr. Matt Radde, Director

Attorney, Jason Pedraza

Employees:

Marlon Sullivan, District Manager
Brian Houser, Operator
Jason Lively, Well Tech/Operator

Christian Wilson, Temp Operator
Marty Chaney, Temp Operator

Christine Bralley, Office Manager
Amanda Warner, Billing Clerk

AGENDA

1. PROCEDURAL ITEMS:

- A. Silence Cell Phones
- B. Call to Order
- C. Pledge
- D. Roll Call & Recording of Members & Guests Present
- E. Determination of a Quorum

2. PUBLIC COMMENTS: Please limit comments to 5 minutes per person

- A. Agenda Items
- B. Non-Agenda Items

3. ACTION ITEMS:

- A. Discuss and take action with regard to appointing a new Director to Vacant Board Seat No. 3.
- B. Scott Clark with Mill Creek PWA here to discuss contract for emergency water service with the District.
- C. Discuss and take action with regard to a report by Kim Andrews, CPA, of an investigation requested by the District to review the books and records and any other related documentation to document any errors and irregularities that may have occurred for the time period of September 2021 to May 2024.
- D. Discuss and take action with regard to the Minutes of December 9, 2024, regular monthly meeting.
- E. Discuss and take action with regard to the financial report for the month of January 2025.
- F. Discuss and take action with regard to closing the safe deposit boxes at Simmons Bank and Banc First.
- G. Discuss and take action with regard to opening a safe deposit box at AmeriState Bank with authorized signers, Chairman – Terry Hutchins, Secretary/Treasurer – Stacey Pulley, District Manager – Marlon Sullivan, Office Manager – Christine Bralley, and Billing Clerk – Amanda Warner.
- H. Discuss and take action with regard to adding Board Secretary/Treasurer – Stacey Pulley to all of the District’s accounts held at AmeriState Bank, First United Bank.
- I. Discuss and take action with regard to adding Billing Clerk – Amanda Warner to all of the District’s accounts held at AmeriState Bank, First United Bank.
- J. Discuss and take action with regard to delegating an authorized signatory for closing on the land purchase in Connerville, Ok – 2412-0058-17.
- K. Discuss and take action with regard to opening a bank account for Special Project Funds.
- L. Discuss and take action with regard to maturing CD8074 at First United Bank.
- M. Discuss and take action with regard to updating the personnel policy.
- N. Discuss and take action with regard to designating an authorized delegate and alternate delegate for the purpose of nominating and casting an official vote for a director to serve on the Oklahoma Rural Water Association (ORWA) Board.
- O. Discuss and take action with regard to designating an authorized delegate and alternate delegate for the purpose of nominating and casting an official vote for a director to serve on the Oklahoma Rural Water Association Assurance Group (ORWAAG) Board of Trustees.
- P. Discuss and possibly take action with regard to change orders and/or pay requests with Avery Construction on the CDBG Milburn 8” Waterline Improvement Project #04093223.00 – Contract #19160 CDBG 23.

4. OLD BUSINESS:

5. NEW BUSINESS:

6. INFORMATION/COMMENTS:

- A. District Manager Report
- B. Office Manager Report:

INFO only: 1300 billings on February 1, 2025, billing Gained: 1422 Jodie Marie Lost: None

TURN ON CELL PHONES

7. ADJOURNMENT:

FILED COUNTY CLERK
FEB 10 2025 PM 1:53